#10 Shelburne Lane, Belmont, Port-Of-Spain (868) 358-5890

NAILAH AWAI

**OBJECTIVE** To become an integral part of an organization where I could utilize all my experience and knowledge to the benefit of the organization while simultaneously satisfying my own personal career goals.

**EXPERIENCE** December, 2014 Massy Stores, French Street, Port-Of-Spain

**Replenishing**

* Restocking shelves

July-August, 2014 YMCA, Wrightson Road, Port-Of-Spain

**Camp Councilor**

* Taking care of the children in the camp between ages 3-6 and assisting with activities like arts and crafts, recreational swimming, dance and karate.

April-August, 2015 Pollo Tropical Quick Service Restaurant

**Cashier and Line Staff**

* Packing orders on the food line and cashing at the front counter and driver thru area.
* Providing customer service, dealing with customer queries and attending to telephone customers.

April-August, 2016 Pizza Hut, Roxy, Port-of-Spain

**Team Member**

* Cashing, preparing orders, expediting, Hosting and waitressing.
* Providing customer service, dealing with customer queries and attending to telephone customers and delivery orders.

September 2016- Present DirecOne Interaction center, Port-Of-Spain

**Agent**

* Dealing with customers complaints, Troubleshooting customers cable tv and internet issue, making reports and providing customer service on behalf of TSTT.

**EDUCATION** 2016-2017 Sixth Form Government School, Ethel St., St. James

* Awaiting CAPE A’ Levels Unit Two results.

2015-2016 Sixth Form Government School, Ethel St., St. James

* I obtained 4 CAPE A’ Levels in 2016 upon completion of Unit One

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| SUBJECT | GRADE |
| ECONOMICS UNIT 1 | IV |
| ENTREPENUERSHIP UNIT 1 | III |
| SOCIOLOGY UNIT 1 | III |
| CARIBBEAN STUDIES UNIT 1 | III |

2010-2015 Providence Girls Catholic School, Belmont, Port-Of-Spain

* I obtained 7 C.X.C. O’ Levels in 2015 upon completion of the secondary level

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| SUBJECT | GRADE |
| MATHEMATICS | I |
| ENGLISH | I |
| SOCIAL STUDIES | I |
| PRINCIPLES OF BUS. | I |
| CLOTHING & TEXTILE | I |
| PRINCIPLES OF ACC. | II |
| GEOGRAPHY | III |

* I also was placed on the merit list placing 6th in the Caribbean for social-studies and 2nd in the country for CSEC in 2015
* I obtained C.X.C. O’ Levels in 2014, the second term in my form four (4) year with a Grade II in Mathematics and a Grade III in English.

2003-2010 ST. Ursula’s Girls’ Anglican School, ST. Vincent Street, Port-Of-Spain

* Completed primary school education

**OTHER**

**PROGRAMMS** I participated in the Junior Achievement Company Program where I gained practical experience in opening a business, managing the production of products, learning sales tactics and proper customer service protocol.

**INTERESTS** Dance, listening to music, meeting new people and drama.

**HOOBIES** 2009-2015

* Netball at both school and club level

2011-2013

* School Choir

2006-2008

* Dancing

2006

* Karate with Don Jacob Purple Dragon

2002-2005

* Swimming

**DATE OF BIRTH** August 26th , 1998

**REFERENCE** Available upon request.